



## **Leadership Responsibilities Description**

### **Board of Trustees Expectations**

The Board manages the business and financial affairs of the Society, implements the policies of the House of Delegates, establishes policies, and monitors the program activities of the Society's councils and committees.

1. Attend 75 percent of MSNJ Board meetings.
2. Attend 2 meetings of the Policy and Strategy Panel.
3. Financially support all MSNJ and MSNJ Foundation events.
4. Become a Capitol Club member and recruit new Capitol Club members.
5. Facilitate an Advocacy Fund contribution from your medical staff or group practice.
6. Recruit 5 new members or a large group.
7. Represent MSNJ by attending 2 specialty group meetings and providing MSNJ updates.
8. Be a fully paid Regular Member in good standing.
9. Complete Board Confidentiality Agreements, conflict of interest policy and anti-trust policy.

### **AMA Delegation Expectations**

The AMA Delegation takes action on resolutions submitted by constituent medical societies, specialty or section delegates, or individual delegates in order to establish policy.

1. Member of the American Medical Association.
2. Represent MSNJ at two AMA out of state meetings a year and attend all sessions.  
AMA Annual Meeting in Chicago, IL  
June 6-10, 2020  
June 12-16, 2021  
AMA Interim Meeting  
November 14-17, 2020, San Diego, California  
November 13-16, 2021, Orlando, Florida
3. Review the AMA House of Delegate material and be ready to participate in various committees.
4. Participate in conference calls prior to meetings.
5. Represent MSNJ's positions on resolution and policy.
6. Report back to MSNJ Board of Trustees actions by AMA.

### **Judicial Councilors**

The Judicial Councilors meets **as needed** to rule on any matter of discipline or appeal brought from a county judicial committee concerning professional conduct or ethical department of members of the society. This committee has been meeting infrequently in the past few years but needs to be staffed if a need arises.